



Norwich Woodturners

Affiliated to the Association of Woodturners of Great Britain

NORWICH WOODTURNERS CONSTITUTION.

(In accordance with the Association of Woodturners of Great Britain)

PURPOSE OF THE NORWICH WOODTURNERS

- (A) Branch rules as laid down from time to time by the Executive Committee of the AWGB shall apply to this branch of the AWGB.
- (B) To foster greater awareness of the Turners Art and Craft.
- (C) To provide a forum to encourage communication and an exchange of views amongst turners at all levels.
- (D) To promote the art of woodturning amongst woodturners and the general public.
- (E) To act as a body to provide regular communication in the interest of turnery locally.
- (F) To promote membership of the AWGB.
- (G) To arrange meetings and exhibitions that encourage all to produce and aim for a higher standard in woodturning.

MEMBERSHIP

- (A) Membership shall be open to all, subject to a successful application, which has been approved by the committee and following payment of an annual subscription, which shall include the subscription to the AWGB.
- (B) Members shall be entitled to use the name of the association to indicate said membership, but such entitlement shall cease upon cessation of membership of the association. Members shall not be entitled to use the logo of the Association for any purpose.
- (C) Upon the failure of any member to pay their subscription by the date of the AGM, their membership shall be deemed to have ceased, except at the discretion of the committee in special circumstances. Any member, whose membership has lapsed as above, shall be eligible for re-admission upon payment of the appropriate subscription fee.
- (D) Membership can be revoked and meeting attendance barred by a majority decision of the committee.
- (E) In order to show "due diligence" and incorporate the guideline as recommended by the AWGB, those under the age of 18 must be accompanied by a responsible adult, in the event that the attendee is a vulnerable person that requires a carer or guardian then that person will be totally responsible for their charge for the duration of the attendance.

CONSTITUTION

- (A) All paid up members shall have the opportunity of entering into the activities of the Association, to attend Annual General Meetings or Extraordinary General Meetings. To vote upon any constitutional matters and to serve on the Committee of the Norwich Woodturners.
- (B) The affairs of the Association shall be managed by a committee, elected annually at the AGM.

- (C) The Committee shall consist of three Officers: A Chairperson, an Honorary Secretary, an Honorary Treasurer and two members.
- (D) The Officers and members of the Committee shall be elected by the members of the association at the AGM for a one year term of office and shall be eligible for re-election for additional terms.
- (E) The Committee shall have the power to co-opt other members to fill vacancies which may arise in their number or to offer guidance on specific matters. Co-opted members shall have the same voting rights as an ordinary member of the Committee.
- (F) The Committee shall meet at intervals determined by the business of the Association. Meetings shall be convened by the Secretary in consultation with the Chairperson, although a meeting shall be convened at any time on the demand of three or more Committee members.
- (G) The Chairperson of the meeting shall exercise a casting vote if any voting at a Committee meeting shall otherwise be equal.
- (H) If the Chairperson of the Association is not present at a meeting, then the Committee will elect a Chairperson from amongst their number.
- (I) A quorum of the Committee shall be three members, to include two officers.
- (J) Committee members who do not attend a Committee meetings on three consecutive occasions shall, at the discretion of the Committee, be deemed to have retired from the Committee.
- (K) The Committee shall be empowered to appoint a Sub-Committee to act on its behalf. The Chairperson of any Sub-Committee shall be a member of the Committee.
- (L) Cheques of the Association shall only be drawn on any two signatures from the three Officers.

MEETINGS OF THE ASSOCIATION

- (A) An AGM shall be called as soon as possible after the close of the Association's financial year.
- (B) The ordinary business to be transacted at each AGM shall be :
1. To receive and adopt the chairperson's report of the previous year.
 2. To receive and adopt the Secretary's report for the previous year.
 3. To receive and adopt the Treasurer's report and the statement of accounts covering the financial affairs of the previous year
 4. To elect a Chairperson, a Secretary, a Treasurer and two Committee members for the following year.
 5. To fix the annual subscription for the coming year following submission of a Committee recommendation.
 6. Any other business.

If a vote is required, this will be carried out by a show of hands or paper ballot of those members attending the AGM. A simple majority is all that is required.

- (C) Notice of the place, time and date of the AGM shall be circulated to all paid up members not less than thirty days before the date of the meeting.
- (D) An EGM may be called by a resolution of the Committee or on receipt of a written request signed by at least five members of the Association.
- (E) Motions for the AGM must be submitted in writing to the Secretary fourteen days before the date of the meeting.
- (F) Nominations for all Committee positions and replacements for retiring members shall be submitted in writing to the Secretary fourteen days before the date of the meeting.
- (G) All nominations, proposals or motions for the AGM must be signed by both a proposer and seconder, both of whom must be paid up members of the Association.
- (H) Amendments to these rules and to the Constitution shall be by notice of proposal in writing to the Secretary fourteen days prior to the AGM.

If for any reason the Norwich Woodturners ceases to be a viable club, then assets will be offered for sale to the membership at the market rate and any outstanding monies in the bank account will be given to charity. The choice of charity will be decided by the membership.